

ST. DAVID'S EPISCOPAL CHURCH  
Vestry Meeting Minutes  
September 9, 2019

**MINUTES**

Present: Valori Mulvey Sherer, Interim Rector; Judy Robinson, Senior Warden; Muff Lyons, Junior Warden; Vance Davidson; Sandy Frazier; Gael Graham; Jake Jacobson; Steve Steinbrueck; Treasurer; Donna Ross, Clerk

OPENING MEDITATION

The meeting began at 5:35 P.M. Judy Robinson gave the opening meditation.

INFORMATION

1. Fireproof file cabinet. The fireproof cabinet was moved into a closet in the church office, whereupon it was discovered that the bottom had rotted out.
2. October meeting. The October meeting is scheduled for a holiday when the office will be closed and the interim rector will be away. The meeting will be re-scheduled for the 7<sup>th</sup> or the 21<sup>st</sup>. (It was scheduled for the 7<sup>th</sup>.)
3. Audit. The 2018 audit has been sent digitally by the interim rector to the diocese office.
4. Grants. Two grant applications for repair of the roof and steeple are due September 18. Vance Davidson will work on the All Saints Day Memorial Offering (ASDMO) grant application, and Muff Lyons and Judy Robinson with Steve Steinbrueck as backup will work on the Episcopal Church Foundation grant application. Both applications will be completed by September 15<sup>th</sup>.
5. Sgt. Hollyfield will meet with the Vestry in October to make a presentation about church safety and security.

## DISCUSSION

### 1. Reports.

Interim Rector Valori Mulvey Sherer e-mailed her report. (on file)

Senior Warden report was e-mailed and is on file.

Junior Warden Muff Lyons reported that she continues to work on the roof and steeple repair. The grants will help offset some of the costs including the steeple, a replacement cross, the roof, and moving and returning the playground fence for access to the roof and steeple. In the meantime, the steps in the cemetery need repair. **It was moved, and seconded, to allocated \$1,200 from the capital expense fund to repair the steps in the cemetery. The motion passed.** The lumber replacement for the steps will be treated lumber, not landscape timbers. Sherer said grant will help pay for the steeple and roof repairs.

Treasurer Steve Steinbrueck provided a Statement of Financial Position and a Statement of Activities as of August 31<sup>st</sup>. (on file) He also reported Randy Neff has agreed to be the assistant treasurer. It was decided that she will have access to pledge information as a part of the newly created position. It was also reported that the indoor garage sale proceeds supporting outreach ministries totaled almost \$1,500.

2. 2019 Diocesan Convention. Joan Byrd and George Rector will be asked to be St. David's delegates for the convention October 8 and 9. It was emphasized that dismantling racism training is required for the Vestry. The required online submission of the Vestry Certificate of Election is due October 18<sup>th</sup>. A deanery-wide discussion about changes to the Constitution and Canons is being planned for the October deanery meeting.

3. Cemetery Policy. The policy is being updated and will be an agenda item for the October Vestry meeting. It was noted that the family has a choice to use a funeral home or to let St. David's handle the details.

4. Safe Zone Training. Jake Jacobson is working with Western Carolina University and will participate in a two-part training session, two hours each. Information is located at [safetyzone.wcu.edu](http://safetyzone.wcu.edu). The dean will be invited to meet with the Vestry. A possible follow-up could be a SEOL program.

5. Historic Preservation. June Smith is working on an historic preservation designation for St. David's. Before the Vestry can approve, the request must go first to the Diocese executive council because the Diocese owns the building.

6. Anti-Racism Training. Training is being offered at the Diocesan Convention this year.

DECISION

Minutes. **It was moved, and seconded, to accept the August 5, 2019 Vestry Minutes. The motion passed.**

CLOSING

The next meeting is October 7, and Gael Graham will be the Chaplain. The business meeting ended at 6:40 P.M.

Prepared by Donna H. Ross, Clerk

