

ST. DAVID'S EPISCOPAL CHURCH
Vestry Meeting Minutes
July 8, 2019

MINUTES

Present: Valori Mulvey Sherer, Interim Rector; Judy Robinson, Senior Warden; Muff Lyons, Junior Warden; Vance Davidson; Sandy Frazier; Gael Graham; Jake Jacobson; Steve Steinbrueck; Treasurer; Donna Ross, Clerk

OPENING MEDITATION

The meeting began at 5:35 P.M. Judy Robinson gave the opening prayer.

INFORMATION

1. Sign. There was a discussion about replacing the "The Gathering Place" sign with an aluminum one. In the meantime, Vance Davidson will hang the sign and Steve Steinbrueck will assist.
2. Garage Sale. The date will be set in conjunction with an August Western Carolina University special event. (Post meeting the date was set for Saturday, August 24th.)
3. Postings. Kendra Graham has posted approved minutes and financial reports to the password protected Vestry page on the church website.
4. Search. The CAT interpretation date was set for July 25 at 6:30 P.M. The Holy Conversation sign-up sheets are posted in The Gathering Place. The budget for finding the new rector was postponed.
5. The SEOL presentation of *From Paris to Pittsburgh* was presented to a small group. Another SEOL presentation will be rescheduled for the fall.
6. Bylaws and Policies. Final versions of the new bylaws and policies will be printed and filed as soon as Davidson's computer is repaired.

DISCUSSION

1. Reports.
Interim Rector Valori Mulvey Sherer e-mailed her report. (on file)

Junior Warden reported that the cemetery steps need repair as do the roof, steeple and cross. Valori Sherer said she will email the deanery looking for recommendations for workers and/or companies who can do the work. A project manager also needs to be designated.

Senior Warden Judy Robinson e-mailed her report. (on file)

Treasurer Steve Steinbrueck provided a Statement of Financial Position and a Statement of Activities for June. He emphasized the need to designate an assistant treasurer as soon as possible. It would probably take about five hours a week, and that person would not have to be on site. His written report as e-mailed is on file.

2. Historic Registry. A parish member is exploring St. David's being placed on the historic registry. The Vestry will wait for further information.,

3. Cemetery. A Vestry approved policy is needed. The Committee provided a policy, procedure, and application form to the Vestry in a prior year, but it was never passed by the Vestry. Sherer will provide the current forms and policies to Davidson who will review and bring suggestions to the August Vestry meeting. It was reported that the cemetery needs pine bark, and it was noted that the Cemetery Chairman may spend up to \$50.

DECISION

1. **It was moved, and seconded, to accept the June 10, 2019 Vestry Minutes. The motion passed.**

2. The parking contract with Western Carolina University was discussed. It was moved, and seconded, to raise the parking fee with the Western Carolina University Athletic Department from \$1,200 per year to \$2,400 per year per current market rates. The motion passed. Judy Robinson will communicate with the contact person.

3. Vestry Stewardship Covenant. **It was moved, and seconded, to publish and publicize the Vestry's stewardship covenant. The motion passed.**

4. A decision on the budget for the new rector position was postponed.

5. Cemetery. Items concerning the cemetery will be placed on the August agenda.

6. Church Safety. Law enforcement officers will be invited to make a 30-45 minutes presentation to the Vestry. The tentative date would be the September Vestry meeting.

The meeting adjourned at 7:20 P.M.

Prepared by Donna H. Ross, Clerk

An online Vestry meeting was called on July 22, 2019 to move forward the roof and steeple repair project. Junior Warden Muff Lyons provided an email from Kirby Smith saying he would be willing to do the whole project.

It was moved, and seconded, that Mr. Kirby Smith be engaged to prepare an evaluation of the steeple, shoot video photos, and create an inspection reporting his findings for \$800 which would come from the Capital Expenditures fund and would result in a three-part estimate for installing a cross (purchased by St. David's), rebuilding the steeple if needed, and repairing and/or re-roofing. The online motion passed on July 23, 2019.