

ST. DAVID'S EPISCOPAL CHURCH  
Vestry Meeting Minutes  
June 10, 2019

**MINUTES**

Present: Valori Mulvey Sherer, Interim Rector; Muff Lyons, Junior Warden; Vance Davidson; Sandy Frazier; Jake Jacobson; Steve Steinbrueck; Treasurer; Donna Ross, Clerk

Attending via Facetime: Judy Robinson, Senior Warden

Not Present: Gael Graham

OPENING MEDITATION

The meeting began at 5:25 P.M. Muff Lyons gave the opening meditation.

DECISIONS

**1. It was moved, and seconded, to accept the Minutes from the May 20, 2019 Vestry meeting. The motion passed.**

2. Policies. Jake Jacobson and Vance Davidson plan to meet with Bill Kirwan on June 20 to discuss cemetery policy and procedures.

**It was moved, and seconded, to accept the Conflict of Interest Policy with a typo correction and to include the date of the acceptance. The motion passed.**

**It was moved, and seconded, to accept the Wedding Guidelines and Policy as updated. The motion passed.**

**It was moved, and seconded, to adopt the Gift Acceptance Policy subject to suggested modification to be re-worded by Vance Davidson, and the wording will be provided as an addendum to these minutes. The motion passed.**

**It was moved, and seconded, to adopt the Financial Policies and Procedures subject to suggested modification. The wording will be provided as an addendum to these minutes. The motion passed.**

**It was moved, and seconded, to adopt the Facilities and Grounds Policies and Procedures subject to inclusion of a statement incorporating Title 3, Canon 9, Section 6 and that the rector is responsible and has full discretion. The motion passed.**

**It was moved, and seconded, to accept an updated Alcohol Policy. The motion passed.**

**It was moved, and seconded, that the Facilities Usage Policy will always accompany the Facilities Usage Agreement. The motion passed.**

The CAT interpretation meeting date of July 16, 2019 at 6:30 P.M. was selected.

Vestry members will make every effort to attend both dates for the Holy Conversation meetings. Also the Vestry should be able to adequately explain the Vestry Stewardship Covenant.

#### DISCUSSION

1. Safety. Jake Jacobson requested a discussion of security at St. David's. It was decided to get an assessment from the sheriff and to identify some common sense items. Jacobson noted that he did not find anything about safety/security in Diocese policy. Vance Davidson said he would contact the sheriff to determine if the Sheriff's Department has personnel who could make a presentation (maybe at SEOL) on this topic. Davidson also will check with Southwestern Community College to see if there is someone there who could make a presentation. Following discussion, Jacobson left the Vestry meeting.

#### 2. Reports.

Interim Rector Valori Mulvey Sherer e-mailed her report. (on file)

Senior Warden Judy Robinson e-mailed her report. (on file)

Treasurer Steve Steinbrueck provided a Statement of Financial Position and a Statement of Activities for May. His written report as e-mailed is on file.

#### INFORMATION

1. Steinbrueck reported that he expects The Gathering Place sign will be ready this week.

#### 2. Other church activities:

August garage sale; SEOL: *From Paris to Pittsburgh*; posting of minutes and monthly financial reports; annual audit due September 1; and Parish pledge due date is October 31.

3. The Vestry okayed for the treasurer not to participate in the Ember Day program.

4. It was decided to keep provisions in the parish hall for coffee hour. Ideas include simplifying to items like cake and coffee or biscuits and honey or have snacks on hand ready to put out. Have a sign-up for a volunteer to put out the snack items and stay to clean up. Judy Robinson will provide feedback to Maggie Bowles.

The meeting adjourned at 7:35 P.M.

Prepared by  
Donna H. Ross, Clerk