

ST. DAVID'S EPISCOPAL CHURCH

Vestry Meeting Minutes

March 11, 2019

**MINUTES**

Present: Valori Mulvey Sherer, Interim Rector; Judy Robinson, Senior Warden; Muff Lyons, Junior Warden; Vance Davidson; Sandy Frazier; Gael Graham; Donna Ross, Clerk

Not Present: Jake Jacobson; Steve Steinbrueck, Treasurer

OPENING MEDITATION

The meeting began at 5:35 P.M. Vance Davidson gave the opening meditation.

INFORMATION

1. Lent: The first of the Abrahamic dinners for those of the Christian, Jewish, and Muslim faiths will be held at St. David's on March 24<sup>th</sup>. Information about the potluck dinners is posted on the St. David's website. St. David's will provide utensils and beverages, and the set up will be tables and chairs for 30 people.
2. The Sunday Bulletin. The bulletin now lists options, including gluten free, for taking communion. Valori Sherer is working on the lectionary citations.
3. Parking Update. Judy Robinson talked with the associate athletic director at Western Carolina University. He agreed to make an announcement asking that parkers not block the church driveway. She also gave him information that parking restrictions on church property would be restricted in the coming year, and we would let him know details.
4. Letters of Support. Gael Graham is sending letters of support to our outreach agencies as discussed at the February Vestry meeting. (Sample letter is on file.) She is sending these to each agency at the start of the month during which they are the focus of outreach. The Community Table has responded and will be represented at the soup supper in March.
5. Bookkeeper. Judy Robinson reported for Steve Steinbrueck that the transition is underway. A copy of the engagement letter with Susan's Accounting & Tax Service is on file with these meeting minutes. A signed copy should be kept in the church files.
6. Vestry Covenant. Sherer handed out two samples of "Covenant for Civility" statements for the Vestry's consideration. This covenant would be in addition to the Vestry Stewardship Covenant. The vestry covenant will be discussed at the April Vestry meeting.

## DISCUSSION

### 1. Reports:

Interim Rector Valori Mulvey Sherer e-mailed her report (on file).

Judy Robinson e-mailed her Senior Warden Report (on file).

Muff Lyons, Junior Warden, reported that she has exhausted her search for a steeple repair company at a reasonable rate. She is currently in talks with a business who may take on the project. In the meantime, the parking lot needs erosion repair following the substantial amount of rain recently. It was decided to paint curb markings right away for safety sake. Because of the heavy machinery that will be required for the steeple and roof work which would further erode the parking lot, it was decided to defer the parking lot refurbishment until after the steeple and roof repairs.

Treasurer Steve Steinbrueck was not present but e-mailed his treasurer's report which is on file. The Treasurer's Report included: the report for January and February 2019, drafts of the Statement of Financial Position for January and February; Statement of Activities; and the draft 2019 budget. Discussion followed. **It was moved, and seconded, to move the money in the checking account from the Cemetery Fund to the Capital Expenditures Fund and to change the name of the latter to the Capitol Expenditures Reserve Fund. The motion passed.** There was a motion and a second to approve the 2019 budget. Following discussion, the motion was withdrawn. **A new motion was made, and seconded, to adopt the 2019 budget pending the inclusion of budget items for the rector search and the diocesan convention expenses. The motion passed.**

2. Policy Updates. Vance Davidson reported he and Sandy Frazier are working on the gift acceptance policy and will provide a draft for the April meeting. They will also review all the church policies and provide drafts or suggested revisions at the next Vestry meeting.

3. Sunday Vestry Representative. The feedback for having a vestry representative make announcements during the service has been positive.

4. The Gathering Place Sign. Judy Robinson reported on behalf of Steve Steinbrueck that he is ordering two temporary signs the week of March 18. The Vestry will get a mock up to look at before the actual signs are made.

5. Anti-racism training continues to be on hold.

## DECISION

1. **At a called meeting of the 2019 Vestry during a meeting at Lake Logan, it was moved, seconded, and passed to confirm the interim rector's recommendation of Judy Robinson for senior warden; Muff Lyons for junior warden; and Steve Steinbrueck for treasurer. It was moved, and seconded, to include the motion of confirmation in the March 11, 2019 Vestry Minutes. The motion passed.**

**It was moved, and seconded, to accept the minutes from the February 11, 2019 Vestry meeting. The motion passed.**

2. Organization of vestry and task forces will be held over for the next regular meeting.
3. Bylaws. Betsy Swift's draft bylaws will be sent to the Vestry members by Valori Sherer. Vance Davidson will review, revise, and present a draft to the Vestry at the April meeting. He will include language about absentee voting and the definition of a member in good standing.
4. Other Items. Judy Robinson is working on a cleanup of the parish roster. Frank Lockwood provided a step-by-step procedure description of how the annual audit is prepared. The description is on file.

#### CLOSING

The meeting adjourned at 6:40 P.M. Gael Graham will be the chaplain for the April 8<sup>th</sup> Vestry meeting.

Prepared by Donna H. Ross, Clerk