

ST. DAVID'S EPISCOPAL CHURCH
Vestry Meeting Minutes
January 8, 2019

MINUTES

Present: Valori Mulvey Sherer, Interim Rector; Betsy Swift, Senior Warden; Muff Lyons, Junior Warden; Maggie Bowles; Sandy Frazier; Judy Robinson; Steve Steinbrueck, Treasurer; Donna Ross, Clerk

OPENING PRAYER

The meeting began at 5:25 P.M. Muff Lyons gave the opening prayer.

INFORMATION

Arrangements for the Vestry members to attend the upcoming Vestry Academy have been completed.

DISCUSSION

Reports.

Interim Rector Valori Mulvey Sherer e-mailed her report (on file). She said she is working on a draft annual report which will include a list of the Vestry by class which will keep the vestry terms coordinated.

Treasurer Steve Steinbrueck reviewed the current draft of the 2019 budget and noted that the Budget Committee will meet one more time after the parish meeting and present the final draft of the budget at the February meeting. Following discussion by the Vestry, it was agreed to continue with the current arrangements for housekeeping, grounds maintenance, and the twice yearly maintenance service for the HVAC. It was noted that copies of the grounds maintenance and HVAC service should be on file in the parish office. It was also noted that policies and procedures for designated memorials and undesignated memorials should be developed. **It was moved, and seconded, to thank Frank Lockwood for agreeing to handle the 2018 annual audit with a resolution of gratitude. The motions passed.** (Four attachments for the Treasurer's report are on file.)

Senior Warden Betsy Swift said she e-mailed her report (on file). She also e-mailed a source document for bylaws and a document, The Episcopal Diocese of Western North Carolina Model Bylaws for Unincorporated Religious Association (Annotated). The Vestry was asked to read and review. The bylaws will be voted on at the February 12, 2019 Vestry meeting.

Junior Warden Muff Lyons e-mailed her report (on file).

DECISION

It was moved, and seconded, to accept the minutes from December 18, 2018 with the correction of a Scrivener's error. The motion passed.

It was moved, and seconded, to accept the draft budget for 2019 and to present it at the upcoming parish annual meeting. The motion passed.

It was resolved to express thanks and appreciation to Betsy Swift and Maggie Bowles for their work on the Vestry as they rotate off following the annual parish meeting.

CLOSING

The next called meeting of the Vestry will be January 13, 2019, following the parish annual meeting. The purpose is to elect the executive committee.

The next regular meeting of the Vestry will be February 12, 2019. The chaplain will be Sandy Frazier.

The meeting adjourned at 6:45 P.M.

Prepared by Donna H. Ross, Clerk