

St. David's Episcopal Church

MINUTES of Vestry Meeting WITH DISCERNMENT COMMITTEE

Thursday, March 26, 2020 (Online Meeting via Zoom application during Coronavirus)

Present:

- ✓ Jessica Philyaw - Senior Warden of Vestry
- ✓ Sandy Frazier - Junior Warden of Vestry
- ✓ Gael Graham - Vestry Member
- ✓ Vance Davidson - Vestry & Discernment Committee Member
- ✓ Doug Hanks - Vestry Member
- ✓ Jake Jacobson - Vestry Member
- ✓ Steve Steinbrueck - Treasurer of Vestry
- ✓ Kelley Dinkelmeyer - Vestry Clerk
- ✓ Harry Brown- Head of Discernment Committee
- ✓ George Rector - Discernment Committee
- ✓ Maggie Bowles - Discernment Committee
- ✓ Canon Augusta Anne Anderson - WNC Diocese
- ✓ Margot Wilcox - Discernment Committee
- ✓ Marilyn Jody - Discernment Committee

The Opening Prayer was given by George Rector.

- Harry gave a powerpoint presentation on the candidate for consideration and explained the process followed by the Discernment Committee ("DC"). This was followed by comments from the rest of the DC.
- Harry offered thanks to the Bishop and Canon Augusta for their help in this process.
- Comments were offered by the Vestry Committee members.
- At this point, the Vestry decided to move forward to interview the candidate.

The plan from this point:

- The senior warden of the Vestry (Jessica) will call the candidate to explore interview dates.
- Harry and Canon Augusta can walk us through the process of coming up with interview questions.
- We could do Zoom/online Interviews or maybe late April/early May face-to-face.
- After interviews, we have some time for Vestry to discern.

If the Vestry then decides to move forward with hiring:

- Jessica will call Bishop Jose for permission to offer the position to the candidate.
- Canon Augusta will talk to the candidate about the employment package.
- St. David's can work on the possibility of making the position full time (a 3-year timeframe was mentioned).
- The Vestry empowers Jessica to have those conversations on behalf of the Vestry.
- There will be a Letter of Agreement (LOA) drawn up.
- We will then look at the process of announcing the decision (usually done on a Saturday).
- A start date will be decided.

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- There may be a committee formed for welcoming the new rector and to plan a farewell for Caroline (Interim Rector).
- Approximately three (3) months after the start date, we will plan an Installation Ceremony.

Immediate Plans:

- Harry will send the Vestry the candidate's application materials for our review.
- The Vestry will begin immediately to start to form Interview questions.
- Caroline (Interim Rector) will not be present for discussions about hiring. (She will leave the Zoom online meeting when we have those discussions.)
- Jessica will be in touch with Canon Augusta about more details.

The Parting Prayer was given by George Rector.

I verify that these minutes are correct to the best of my knowledge and recollection.

~ Kelley H. Dinkelmeyer, Vestry Clerk

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