

St. David's Episcopal Church

MINUTES of Regular Vestry Meeting

Feb 10, 2020

The Gathering Place

Present:

- Valori Mulvey Sherer - Interim Rector
- Jessica Philyaw - Senior Warden
- Sandy Frazier - Junior Warden
- Gael Graham - Vestry Member
- Vance Davidson - Vestry Member
- Doug Hanks - Vestry Member
- Jake Jacobson - Vestry Member
- Harry Brown- Head of Discernment Committee (present up through his report)
- Steve Steinbrueck - Treasurer
- Kelley Dinkelmeyer - Clerk
- Carol Payton - Parish Administrator (present for introductions only at beginning of meeting)

Introduction: Vestry Members were introduced to our new Parish Administrator, Carol, before she left for the day.

Opening prayer was given by Sandy.

INFORMATION:

1. Reminder: BOTH sets of minutes for the 2019 AND 2020 Annual Parish Meeting need to be accepted at the 2021 Annual Parish Meeting.
2. A contract is needed with the sexton (cleaning person).
 - **Jessica has the info about this and will make contact.**
3. The follow-up meeting to discuss 2020 with the therapy group leasing our room was canceled due to illness. Someone needs to follow this up. The contract is in the church files.
4. It sure would be nice to get the large (non-working) copier out of the upstairs parish hall before the new rector gets here. Where do we take it and how do we get it there?
Can anyone help?
 - **Sandy and Steve will handle this. Sandy also plans to have someone look at the computer that is not working upstairs.**

DISCUSSION -

1. **Reports:** Reports were sent online to vestry members

Report on the Rector Search (Harry):

- Harry gave a detailed update on the Rector Search.

Treasurer's Report (Steve):

- Steve is happy about the upcoming diocese accounting/auditing support, and will update us as information becomes available.
- Nancy Joyner named St D's as beneficiary of part of her IRA. **Motion was made and carried to name Steve as *authorized signatory*.**
- Budget - a little bit of the budget was moved out of *Health Insurance for Rector* (#5146 in budget) into *accounting fees* (#5188 in budget) to cover the slight charge increase we will have from the diocese with the new software/accounting sup-

- port.
- *Motion was made and carried to approve the budget.*
- NOTE: Purchasing Policy - for most of expenses, go through treasurer (Steve) - must have receipts to get reimbursed. *Motion was made and carried to approve this procedure, including the attached forms.*

Senior Warden Report (Jessica):

- *Motion to approve The Letter of Agreement (LOA) with Caroline Goodkind was made and carried.*
- Caroline Goodkind's first Sunday will be Feb 23, 2020.
- Jake requested re-approval of the Bridge Club's use of the upstairs room - Jessica will discuss it with the incoming Interim Rector.

Parochial Report:

- The Parochial Report had been electronically sent to the vestry members before the meeting.
- *Motion was made and carried to approve the Parochial Report.*
- The report was signed and officially filed electronically by Valori.
- A paper copy will be filed.

Junior Warden Report (Sandy):

- No Junior Warden Report.

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2. Vestry retreat (about 4 hours long) re-schedule date needed, and someone needs to tell Martin Darby.
 - Feb 16 or March 15 are new possible dates, depending on Martin's schedule
 3. Agency to replace Clean Slate on our Outreach schedule of giving.
 - Wesley Satterwhite suggested "HERE" - we'll delay decision for now until we have done more research on the organization.
 4. Fireproof file cabinet. Still working with Frank Lockwood on this.

Next meeting: Monday, March 9, 2020.

I verify that these minutes are correct to the best of my knowledge and recollection.

~ Kelley H. Dinkelmeyer, Vestry Clerk

February 11, 2020